



Columbia Chamber of Commerce –Board Meeting Minutes– 1/7/09

Meeting called to order by Debra Rose at 6:50PM held at the Columbia Hills Country Club.

- Roll Call:**
- [X] Debra Rose-President (09,10,11,12)
 - [] Louren Price-Vice President (09,10)
 - [X] Patty Rolko -Treasurer (09,10,11)
 - [X] Lynne Cook- Secretary (09,10,11)
 - [X] Wayne Brassell – (09,10,11)
 - [X] Marnie Butler – (09,10,11,12)
 - [] Joe Desmont – (09,10)
 - [X] Ray Gurnick- (08,09,10)
 - [] Joe Mesko – (09,10,11)
 - [] Vi Seidel - (09,10,11,12)
 - [] Jim Wright Sr. - (08,09,10)

Pepper Richardson attended as an Associate (non-voting) at the request of Patty Rolko.

WELCOME NEW DIRECTORS

- ◇ Lynne Cook
- ◇ Joseph Mesko
- ◇ Violet Seidel

PREVIOUS MINUTES: 12/3/08

Debra Rose asked for a motion to be made on the following board minutes for 12/3/08. Patty Rolko made a motion, Marnie Butler 2nd motion to approve the 12/3/08 board meeting minutes with changes. Debra Rose called the motion to vote: 6 Yes, 0 No, 0 abstained motion carried.

TREASURER REPORT:

- **ACCOUNT BALANCES**
 - ***Main Account Balance – \$1,739.76***
 - ***Engine Show -\$591.26***
 - ***Homecoming Account Balance -\$2,423.66***

□ **PRESENT BILLS FOR PAYMENT**

Patty Rolko submitted the following bills for payment

1/5/2009	Columbia Hills Country Club	\$390.00	General Meeting X-Mas Dinner
1/5/2009	Patty Rolko	\$32.34	12/17/08
1/5/2009	Windstream	\$27.36	KVM Switch Computer Accessory
1/7/2009	Debra Rose	\$67.96	Phone Bill for December
1/7/2009	NOACC	\$75.00	Postage for Ballots
1/7/2009	Patty Rolko	\$98.04	Membership 2009
	Total Bills	\$690.70	Tax Forms & Ink Cartridges

Debra Rose asked for a motion to be made on allowing the payment of the bills as presented. Marnie Butler made a motion, Lynne Cook 2nd motion to approve the payment of the bills as presented. Debra Rose called the motion to vote: 6 Yes, 0 No, 0 abstained motion carried.

OLD BUSINESS

□ **“FESTIVAL OF TREES”**

Wayne Brassell reported that next year we should bolt down the signs. Marnie Butler reported that there was one sign missing from a tree this year. Also discussed was having the sponsors signs visible from the street next year.

□ **COMMUNITY GUIDE-**

Debra Rose reported that she had spoken with Faye from Herald Printing and that Faye would be calling chamber members later this month.

NEW BUSINESS

□ **COLUMBIA HILLS HOURS OF OPERATION**

Lynne Cook presented the hours of operation for the Club so the Chamber could better schedule their meetings.

□ **VALENTINES DANCE**

The VFW has 50 of the tickets, which they are trying to sell. The latest count had 42 sold out of 150.

□ **PLACEMAT ADVERTISING-FISH FRY**

Wayne Brassell suggested that the layout for the business cards on the placemats might be improved. After discussion, Marnie Butler and Wayne Brassell calculated that an additional nine business cards per side for a total of 18 more cards could be displayed. Lynne Cook suggested that the middle card on each side could hold our website information rather than our schedules of events for the purpose of getting people to look more closely at our website.

□ **WEBSITE**

Patty Rolko will be heading the committee that will update the website. With her will be Pepper Richardson, Lynne Cook and Rick Jadud. With the help of Network solutions it is hoped that the Chamber will be able to save some money while keeping the website up to date.

□ **ORGANIZATIONAL CHART**

Debra Rose presented the organizational chart, with discussion many volunteered for positions on the chart. It was decided that Benefits would be moved under Administration. It was determined that a person doesn't necessarily have to be a member of the Chamber in order to volunteer on a committee. The following were the results of the volunteers.

CHAMBER ORGANIZATIONAL CHART	
Committee	Member
Advocacy	Ray Gurnick
Political	Dennis Ross
Marketing	Marnie Butler
Newsletter	Pepper Richardson
Technology	Patty Rolko
Website	Lynne Cook, Pepper Richardson & Rick Jadud
Finance	Patty Rolko
Budget	Lou Price, Joe Desmond & Marnie Butler
Administration	Lynne Cook
Benefits	Ron Krisko
Education	Lou Price
Scholarship	Patty Rolko
Jr. Ambassadors	Marnie Butler & Pepper Richardson
Membership	Wayne Brassell
Ambassadors	Vi Seidel & Carolyn Yanke
Programs & Events	Debra Rose
Valentine's Dance	Jim Wright
Festival of Trees	Wayne Brassell
Homecoming	Debra Rose

□ **ANTHEM BENEFIT**

Patty Rolko led the discussion on the letter to be sent by mail to members regarding renewal of their memberships. It was decided that the letter would be condensed to make the benefits more clear. It was also decided that the letter would have the names of the entire Chamber Board of Directors on it as well. Ray

Gurnick suggested that we adopt levels of membership at different rates. General level at \$125, contributing level at \$250 & Sustaining level at \$500 were the levels discussed. The idea was to sustain memberships.

Ray Gurnick made a motion, Wayne Brassell 2nd the motion to approve the membership levels as presented. Debra Rose called the motion to vote: 6 Yes, 0 No, 0 abstained motion carried.

□ **SCHOLARSHIP REVIEW**

Debra Rose mentioned that our application for the Scholarship was not unique and that we needed to give some thought in the future to redesigning it.

Marnie Butler made a motion, Patty Rolko 2nd the motion to approve the scholarship application as presented. Debra Rose called the motion to vote: 6 Yes, 0 No, 0 abstained motion carried.

□ **SPEAKER FOR 3/18/09 MEETING**

The March Membership meeting was cancelled because of Columbia Hills' schedule of operations and rescheduled for April 8th.

COMMENTS

During discussion concerning the By-Laws, Procedures and the newly elected Directors it was decided that last year's officers should be thanked and released from service while the newly elected officers should be installed. The motion to release last year's Directors was made by Lynne Cook and 2nd by Marnie Butler. The installation of new members was made by Marnie Butler and 2nd by Patty Rolko. Welcome to the new Board.

In discussing the Newsletter, which Pepper Richardson would lead, Wayne Brassell suggested that we spotlight a member for each newsletter. His suggestion for one of the spotlights would be PGT and Kokosing.

Motion to adjourn the meeting was made by Patty Rolko and Lynne Cook 2nd motion. Debra Rose called for a vote on the motion and Motion was carried by unanimous vote 6 Yes, 0 No, 0 abstained. Meeting adjourned at 9:44 p.m.

Debra J. Rose (signature on file)

Debra J. Rose/President

Lynne Cook (signature on file)

Lynne Cook/Secretary

Date Accepted: 2/4/09